## Appendix VI – Sample Notification of Thesis Defense

**Notification of Thesis Defense**

**To:** Dr. Megan Morrissey, Program Director

Women’s & Gender Studies

Dr. (PROFESSOR’S FULL NAME), Major Professor

Dr. (PROFESSOR’S FULL NAME), Committee Member

Dr. (PROFESSOR’S FULL NAME), Committee Member

**Members of the Faculty in the Women’s & Gender Studies Program:**

**Graduate Students in the Women’s & Gender Studies Program at UNT.**

**Subject:** Thesis Oral Examination for (STUDENT’S NAME)

**Date:** On (DAY, MONTH DATE, YEAR) at (TIME OF DAY) in (BUILDING AND ROOM NUMBER),

you are invited to participate in the oral examination of (STUDENT’S NAME). She/he is a

candidate for a Master of Arts Degree in Women’s & Gender Studies.

**Thesis Title:** (FULL TITLE OF THESIS)